

## **Addendum 13b**

### **NEWSS Graduate Student Writing Contest - Timeline for Judging Committee**

Deadline for article submission – October 1<sup>st</sup> (entries submitted via e-mail to Judging Committee Chair; cc NEWSS President).

Chair reconciles submissions with President by October 4<sup>th</sup>

All contestants notified by e-mail for submissions received by October 5<sup>th</sup>

Submissions forwarded to Judging Committee members by October 5<sup>th</sup>

Judges review articles – October 5<sup>th</sup> to November 1<sup>st</sup>.

Zoom meeting make discuss and evaluate the articles – First week of November to determine awardees and entries selected for NEWSS website.

Judges return notes and scoresheets to Chair – First week of November.

Chair notifies list of Award winners to the President, Endowment Chair, Awards Committee Chair, and Program Chair – Second week of November.

Chair notifies Awardees and solicits revised drafts for selected entries – Second week of November.

All contestants provided with score sheets and panel feedback – Second week of November.

Revised articles to be returned to Chair for publication on NEWSS website – November 30.

Awards will be presented at the annual meeting.

Scoring guidelines: Two separate scores shall be averaged to come up with the final score for each entry. The first score shall be the subtotal of points secured in the 5 respective judging criteria (20 points each). The Chair shall assign a dedicated judge to score all entries for each criterion (out of 20), added to a subtotal of 100. The second score shall be the average of overall score (out of 100) for each entry by each judge based on “gut” feeling (during deliberation the Committee may determine to discard the highest and lowest overall score in the event of discrepancies). The aggregate score for each submission shall be obtained by adding the criteria score and overall score for each entry (out of 200). If a ranking entry does not meet the desired quality, the judges may decide not to present an award for that entry.

#### Entries selected for NEWSS website:

During the deliberations process the judging committee may select the entries suitable for publication on the NEWSS website. Quality of an entry and its publication-worthiness are to be considered in order to be selected. All award-winning entries need not necessarily qualify for NEWSS website publication; entries not receiving an award may occasionally be selected upon unanimous approval. The student shall use committee feedback to improve and resubmit the article, along with student-advisor inputs.